

News from the Business Office

Student Billing Statements- Billing Statements will be sent electronically every month on the 20th. A paper copy will be mailed out in October to all students and in March for all students transitioning to another school (elementary to middle, middle to high school, and seniors).

Student Fees on Infinite Campus- Almost all student billing goes through Infinite Campus. We ask you to check your Parent Portal for fees periodically as we are billing membership dues, field trips, etc. in this manner. Everything entered is due date driven. Please keep this in mind when purchasing optional items such as lockers, activity passes, and parking permits. There can be no balance on the account to obtain those items.

Billing Schedule-

Activity Passes, Lockers, and Parking Permits will be billed at the time of purchase. Payment will need to accompany any request for optional items. Account balances must be at zero in order to receive an optional item.

Courses will be billed after the drop window closes. Normally this is five school days after the start of the course. Once the drop window closes, courses are locked in and fees will be billed. First semester course fees will be due by 11/20/16 and second semester course fees will be due 01/18/17.

Enrollment fees will be billed by the school district after the free/reduced lunch application deadline. Normally this will occur around October 14th. All enrollment fees will be due 11/20/16.

Anyone enrolling after 11/20/16 will be required to pay their fees upon entry.

Free/Reduced Lunch Status & School Fees- The school district will honor the free/reduced status of your lunch program for school fees. In order to have your fees adjust, you will need to fill out and submit an Information Release Form for a qualifying school. You can find the form on our district website. Be aware that not all fees qualify for reduction.