

ADAMS 12 FIVE STAR SCHOOL DISTRICT COUNSELOR STANDARDS 2016-2017 ASCA CURRICULUM

High School	Middle School	Type of Service	Explanation	Duties include but are not limited to:
<u>15-20%</u>	<u>10-15%</u>	of time delivering guidance curriculum (Direct student services)	Provides developmental comprehensive guidance program content in a systematic way to all students 6-12	Guidance curriculum included in the following document
<u>15-20%</u>	<u>15-20%</u>	of time with individual student planning (Direct student services)	Assists students and parents in development of academic and career plans	Scholarships, Senior Interviews, Transcript Reviews, College Applications, College Searches, Graduation Checks, Student Advocacy Support, College Visits, College Fairs, Career Fairs, Behavior Plans, Test Score Review and Analysis, Yearly Course Selection, Test Taking Strategies, Promotion and Retention Information, Career Decision Making, Financial Aid, Senior Exit Interview or Surveys, Social Skills Strategies
<u>25-30%</u>	<u>30-35%</u>	of time with responsive services (Direct student services)	Addresses the immediate concerns of students	Suicide Assessments, Threat Assessments, Student Failure Notifications, Consultations With Parents/Students/Community, Individual And Small Groups, Peer Facilitation, Crisis Counseling, Referral Follow Up, Social Services Referrals, Community Resource Referrals

<u>25-30%</u>	<u>25-30%</u>	of time with system support (Indirect student services)	Includes program, staff and school support activities and services	Master Schedule, English Language Learner Support, 504 Meeting and Coordination Support, Special Education Meeting and Support, Gifted and Talented Meeting and Support, AVID Meeting and Support, Professional Development and In-service Training, Professional Association Membership and Post Graduate Education, Consolation/Collaboration/Teaming, Community Relations and Outreach, Back to School Night, Parent Teacher Conferences, Parent Workshops, Financial Aid Workshops, College Information Workshops, Transition Nights, Graduation, Career Expo, CELA Assessments, TCAP Assessments, ACT, SAT, AP Assessments, IB Assessments, PSAT, Online Coordination, Summer School Registration, Adams 12 System of Learning, PBIS, All School Registration, Enrollments, Act Preparation Coordination, Supervision Duty
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Caseload Breakdown

High School	Middle School
Counselor : Student	Counselor : Student
1:291-446	1:297-441

Term Definition: IC-Infinite Campus, CIC – College in Colorado, SEL – Social Emotional Learning, MS – Mindset, LS – Learning Strategies, SMS – Self-Management Skills, SS – Social Skills

Semester 1 – timeframe from August to December, Semester 2 – timeframe from January to May

**ADAMS 12 FIVE STAR SCHOOL DISTRICT MIDDLE SCHOOL COUNSELOR STANDARDS
ACADEMIC DEVELOPMENT
STANDARD A**

<u>ASCA ACADEMIC DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>	<u>ICAP STANDARD</u>
STANDARD A: Students will acquire the attitudes, knowledge and skills that contribute to effective learning in school and across the lifespan.	Students will be able to identify skills that will lead to successful learning. Skills will include but are not limited to: organization, time management and study skills.	Classroom lesson to address organization and time management.	6	% of students attending classroom presentation as marked off in Naviance	Semester 1	2.01(1)(d) 2.01(1)(e) 2.01(1)(f) 2.01(1)(i) 2.01(2)(2) 2.01(2)(b) 2.02(1)(f)
	Students will be able to identify skills that will lead to successful learning. Skill will include but are not limited to: transition from elem to middle school.	Classroom lesson to address transition issues for students from elementary school to middle school	6	% of students completing AD12 6TH TRANSITION survey in Naviance	Semester 2	2.01(1)(d) 2.01(1)(e) 2.01(1)(f) 2.01(1)(i) 2.01(2)(2) 2.01(2)(b) 2.02(1)(f)
ASCA Mindsets and Behaviors: MS 2, 6 LS 2, 3, 6 SMS 1, 10 SS 3, 8	Students will be able to identify skills that will lead to successful learning. Skills will include but are not limited to: understanding the difference between high school graduation and college entrance requirements.	Classroom lesson on goal-setting around high school graduation requirements	7	% of students completing AD12 7TH GRADE HIGH SCHOOL READINESS SURVEY in Naviance	Semester 2	2.01(1)(d) 2.01(1)(e) 2.01(1)(f) 2.01(1)(i) 2.01(2)(2) 2.01(2)(b) 2.02(1)(f)
	Students will be able to identify skills that will lead to successful learning. Skills will include but are not limited to: understanding the difference between high school graduation and college entrance requirements.	Classroom lesson to address high school readiness and graduation requirements	8	% of students completing AD12 8TH GRADE GRAD REQUIREMENT SURVEY in Naviance	Semester 2	2.01(1)(d) 2.01(1)(e) 2.01(1)(f) 2.01(1)(i) 2.01(2)(2) 2.01(2)(b) 2.02(1)(f)

**ADAMS 12 FIVE STAR SCHOOL DISTRICT MIDDLE SCHOOL COUNSELOR STANDARDS
ACADEMIC DEVELOPMENT
STANDARD B**

<u>ASCA ACADEMIC DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>	<u>ICAP STANDARD</u>
STANDARD B: Students will complete school with the academic preparation essential to choose from a wide range of substantial post-secondary options, including college.	Students will be able to access information from various resources and utilize academic data to set post-secondary goals.	Classroom lesson including log on and tutorial of Naviance.	6	% of students completing AD12 6TH LOG ON survey in Naviance	Semester 2	2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f)
	Students will be able to access information from various resources and utilize academic data to set an academic goal that connects to their post-secondary plan.	Classroom lesson on creating SMART goals and connecting them to post-secondary goals	7	% of students completing the AD12 7TH GRADE ACADEMIC GOAL SURVEY in Naviance	Semester 1	2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f)
ASCA Mindsets and Behaviors MS 2, 4 LS 2, 7, 8 SMS 5, 10 SS 3, 8, 9	Students will be able to access information from various resources and utilize academic data to create a 4-Year high school plan based on their post-secondary goals	Classroom lesson including resources such as Naviance and IC and the completion of a 4 Year Plan of Study in Naviance.	8	% of students creating their 4 Year Plan in Naviance (9th grade courses only)	Semester 2	2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f)

**ADAMS 12 FIVE STAR SCHOOL DISTRICT MIDDLE SCHOOL COUNSELOR STANDARDS
ACADEMIC DEVELOPMENT
STANDARD C**

<u>ASCA ACADEMIC DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>	<u>ICAP STANDARD</u>
STANDARD C: Students will understand the relationship of academics to the world of work and to life at home and in the community.	Students will be able to acknowledge the relationship between academics and future career choices in relation to their life at home and in the community.	Classroom lesson (ideally this would be partnered with English teacher in the Inquiring into Arguments Integrating Media during 4 th quarter "Passion Project") to write a letter to their future self.	6	% of students completing AD12 6TH LETTER TO SELF survey in Naviance	Semester 2	2.01(1)(b) 2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f) 2.02(1)(g) 2.02(1)(l)
	Students will be able to access Naviance and identify one career that matches their strengths	Naviance StrengthsExplorer	7	% of students completing StrengthsExplorer	Semester 1	2.01(1)(b) 2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f) 2.02(1)(g) 2.02(1)(l)
ASCA Mindsets and Behaviors MS 4, 6 LS 5, 7 SMS 3, 8, 10 SS 3, 7, 8, 9	Students will be able to access and research one career that matches their strengths.	Classroom lesson to research careers and career clusters (using results from StrengthsExplorer) in preparation for Career Expo	8	% of students completing AD12 8TH CAREER RESEARCH survey	Semester 1	2.01(1)(b) 2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f) 2.02(1)(g) 2.02(1)(l)

**ADAMS 12 FIVE STAR SCHOOL DISTRICT HIGH SCHOOL COUNSELOR STANDARDS
ACADEMIC DEVELOPMENT
STANDARD A 9TH AND 10TH**

<u>ASCA ACADEMIC DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>	<u>ICAP STANDARD</u>
STANDARD A: Students will acquire the attitudes, knowledge and skills that contribute to effective learning in school and across the lifespan.	Students will be able to identify skills that will lead to successful learning. Sills will include but are not limited to: transition from middle school to high school	Classroom lesson to address transition issues from middle school to high school to be completed within first 4 weeks of school.	9	% of students who attend lesson as marked off manually in Naviance	Semester 1	2.01(1)(d) 2.01(1)(e) 2.01(1)(f) 2.01(1)(i) 2.01(2)(2) 2.01(2)(b) 2.02(1)(f)
	Students will be able to successfully access resources that will contribute to effective learning.	Classroom lesson was address earlier in the year, refresher of good habits during career exploration lessons.	9	% of students completing AD12 9TH TRANSITION survey in Naviance	Semester 1	2.01(1)(d) 2.01(1)(e) 2.01(1)(f) 2.01(1)(i) 2.01(2)(2) 2.01(2)(b) 2.02(1)(f)
ASCA Mindsets and Behaviors: MS 2, 6 LS 2, 3, 6 SMS 1, 10 SS 3, 8	Students will be able to successfully access resources such as Naviance, IC and other school-based resources.	Classroom lesson to address school-based resources.	10	% of students who complete AD12 RESOURCE SURVEY in Naviance.	Semester 1	2.01(1)(d) 2.01(1)(e) 2.01(1)(f) 2.01(1)(i) 2.01(2)(2) 2.01(2)(b) 2.02(1)(f)
	Students will be able to successfully develop and describe personal assets relative to post-secondary workforce readiness (PWR) in a resume.	Naviance Resume Builder (sections Summary and Education)	10	% of students who complete resume in Naviance	Semester 1	2.01(1)(d) 2.01(1)(e) 2.01(1)(f) 2.01(1)(i) 2.01(2)(2) 2.01(2)(b) 2.02(1)(f)

**ADAMS 12 FIVE STAR SCHOOL DISTRICT HIGH SCHOOL COUNSELOR STANDARDS
ACADEMIC DEVELOPMENT
STANDARD A 11TH AND 12TH**

STANDARD A: Students will acquire the attitudes, knowledge and skills that contribute to effective learning in school and across the lifespan.	Students will be able to successfully access resources such as Naviance, IC and other school-based resources.	Classroom lesson to address school-based resources.	11	% of students who complete AD12 RESOURCE SURVEY in Naviance	Semester 1	2.01(1)(d) 2.01(1)(e) 2.01(1)(f) 2.01(1)(i) 2.01(2)(2) 2.01(2)(b) 2.02(1)(f)
	Students will be able to successfully develop and describe personal assets relative to post-secondary workforce readiness (PWR) in a resume	Naviance Resume Builder (sections Work Experience, Volunteer Experience or Extra Curricular Activities)	11	% of students who update their resume in Naviance	Semester 1	2.01(1)(d) 2.01(1)(e) 2.01(1)(f) 2.01(1)(i) 2.01(2)(2) 2.01(2)(b) 2.02(1)(f)
	Students will be able to successfully access resources such as Naviance, IC and other school-based resources.	Classroom lesson to address school based resources or Senior Initial Meeting.	12	% of 12 th graders who complete AD12 SENIOR MEETING/INTERVIEW.	Semester 1	2.01(1)(d) 2.01(1)(e) 2.01(1)(f) 2.01(1)(i) 2.01(2)(2) 2.01(2)(b) 2.02(1)(f)
ASCA Mindsets and Behaviors: MS 2, 6 LS 2, 3, 6 SMS 1, 10 SS 3, 8	Students will be able to identify and successfully access different types of financial aid.	Classroom lesson to address financial aid.	12	% of students who complete AD12 12 FINANCIAL AID survey in Naviance	Semester 1	2.01(1)(d) 2.01(1)(e) 2.01(1)(f) 2.01(1)(i) 2.01(2)(2) 2.01(2)(b) 2.02(1)(f)

ADAMS 12 FIVE STAR SCHOOL DISTRICT HIGH SCHOOL COUNSELOR STANDARDS
ACADEMIC DEVELOPMENT
STANDARD B

<u>ASCA ACADEMIC DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>	<u>ICAP STANDARD</u>
STANDARD B: Students will complete school with the academic preparation essential to choose from a wide range of substantial post-secondary options, including college.	Students will be aware of graduation requirements and recommended pre-collegiate requirements.	Counselor-taught classroom lesson including Adams 12 graduation requirements & pre-collegiate requirements.	9	% of students who indicate task completion in Naviance	Semester 1	2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f)
	Students will use knowledge of graduation requirements and recommended pre-collegiate requirements.	Counselor-taught classroom lesson including Adams 12 graduation requirements & pre-collegiate requirements.	10	% of students who indicate task completion in Naviance	Semester 1	2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f)
	Students will use knowledge of graduation requirements and recommended pre-collegiate requirements to create a graduation plan.	Counselor-taught classroom lesson or individual student meetings using graduation requirements	11	% of students who indicate task completion in Naviance	Semester 1	2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f)
ASCA Mindsets and Behaviors MS 2, 4 LS 2, 7, 8 SMS 5, 10 SS 3, 8, 9	Students will be able to identify their own post-secondary plans.	Senior exit survey including questioning students on their plans post-graduation.	12	% of students who complete the AD12 SENIOR EXIT SURVEY.	Semester 2	2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f)

ADAMS 12 FIVE STAR SCHOOL DISTRICT HIGH SCHOOL COUNSELOR STANDARDS
ACADEMIC DEVELOPMENT
STANDARD C

<u>ASCA ACADEMIC DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>	<u>ICAP STANDARD</u>
STANDARD C: Students will understand the relationship of academics to the world of work and to life at home and in the community.	Students will update their 4-year plan.	Naviance Course Planner, computer-based graduation credit check, or other hard copy plan	9	% of students who update 4-year plan.	Semester 2	2.01(1)(b) 2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f) 2.02(1)(g) 2.02(1)(l)
	Students will review and adjust their 4-year plan.	Naviance Course Planner, computer-based graduation credit check, or other hard copy plan	10	% of students who access their 4-year plan.	Semester 2	2.01(1)(b) 2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f) 2.02(1)(g) 2.02(1)(l)
	Students will review and finalize their 4-year plan.	Naviance Course Planner, computer-based graduation credit check, or other hard copy plan	11	% of students who finalize their 4-year plan.	Semester 2	2.01(1)(b) 2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f) 2.02(1)(g) 2.02(1)(l)
ASCA Mindsets and Behaviors MS 4, 6 LS 5, 7 SMS 3, 8, 10 SS 3, 7, 8, 9	Students will have a graduation plan.	Written graduation plan shared with student	12	% of students who have uploaded document (written graduation plan) in Naviance	By the End of Q1 – then ongoing through out the year.	2.01(1)(b) 2.01(1)(c) 2.01(1)(d) 2.02(1)(e) 2.02(1)(f) 2.02(1)(g) 2.02(1)(l)

ADAMS 12 FIVE STAR SCHOOL DISTRICT MIDDLE SCHOOL COUNSELOR STANDARDS
CAREER DEVELOPMENT
STANDARD A

<u>ASCA CAREER DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>	<u>ICAP STANDARD</u>
STANDARD A: Students will acquire the skills to investigate the world of work in relation to knowledge of self and to make informed career decisions.	Students will be able to identify their interests in relation to post secondary plans.	Classroom lesson (ideally this would be partnered with English teacher in the Inquiring into Arguments Integrating Media during 4 th quarter "Passion Project") to write a letter to their future self.	6	% of students completing AD12 6TH LETTER TO SELF survey in Naviance	Semester 2	2.01(1)(a) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)
	Students will identify one career goal and understand the connection of their strengths in relation to their post secondary plans.	Naviance StrengthsExplorer	7	% of students completing StrengthsExplorer	Semester 1	2.01(1)(a) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)
ASCA Mindsets and Behaviors MS 2, 3, 4 LS 3, 4, 5 SMS 1, 2, 3 SS 1, 8	Students will research one career goal and understand the connection of their strengths in relation to their post-secondary plans.	Classroom lesson to research careers and career clusters (using results from StrengthsExplorer) in preparation for Career Expo	8	% of students completing AD12 8TH CAREER RESEARCH survey	Semester 1	2.01(1)(a) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)

ADAMS 12 FIVE STAR SCHOOL DISTRICT MIDDLE SCHOOL COUNSELOR STANDARDS
CAREER DEVELOPMENT
STANDARD B

<u>ASCA CAREER DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>	<u>ICAP STANDARD</u>
STANDARD B: Students will employ strategies to achieve future career goals with success and satisfaction.	Students will understand how and where to successfully investigate post secondary career options and careers.	Classroom lesson including log on and tutorial of Naviance.	6	% of students completing AD12 6TH LOG ON survey in Naviance	Semester 2	2.01(1)(a) 2.01(1)(i) 2.02(1)(e) 2.02(1)(f)
	Students will investigate post-secondary options and careers based on their strengths	Naviance StrengthsExplorer	7	% of students completing StrengthsExplorer	Semester 2	2.01(1)(a) 2.01(1)(i) 2.02(1)(e) 2.02(1)(f)
ASCA Mindsets and Behaviors MS 2, 5 LS 4, 7 SMS 4, 5 SS 2, 3, 7	Students will investigate post-secondary options and careers based on their strengths	Classroom lesson to research careers and career clusters (using results from StrengthsExplorer) in preparation for Career Expo	8	% of students completing AD12 8TH CAREER RESEARCH survey	Semester 1	2.01(1)(a) 2.01(1)(i) 2.02(1)(e) 2.02(1)(f)

ADAMS 12 FIVE STAR SCHOOL DISTRICT MIDDLE SCHOOL COUNSELOR STANDARDS
CAREER DEVELOPMENT
STANDARD C

<u>ASCA CAREER DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>	<u>ICAP STANDARD</u>
STANDARD C: Students will understand the relationship between personal qualities, education, training and the world of work.	Students will be able to communicate their personal strengths in relation to future career choices.	Classroom lesson (ideally this would be partnered with English teacher in the Inquiring into Arguments Integrating Media during 4 th quarter "Passion Project") to write a letter to their future self.	6	% of students completing AD12 6TH LETTER TO SELF survey in Naviance	Semester 2	2.01(1)(a) 2.01(1)(i) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)
	Students will research career pathways and specific careers based on their strengths.	Naviance career exploration using on StrengthsExplorer results	7	% of students completing StrengthsExplorer	Semester 1	2.01(1)(a) 2.01(1)(i) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)
ASCA Mindsets and Behaviors MS 4, 5 LS 1, 9 SMS 5, 10 SS 2, 6	Students will research career pathways and specific careers based on their strengths.	Classroom lesson to research careers and career clusters (using results from StrengthsExplorer) in preparation for Career Expo	8	% of students completing AD12 8TH CAREER RESEARCH survey	Semester 1	2.01(1)(a) 2.01(1)(i) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)

ADAMS 12 FIVE STAR SCHOOL DISTRICT HIGH SCHOOL COUNSELOR STANDARDS
CAREER DEVELOPMENT
STANDARD A

<u>ASCA CAREER DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>	<u>ICAP STANDARD</u>
STANDARD A: Students will acquire the skills to investigate the world of work in relation to knowledge of self and to make informed career decisions.	Students will be able to identify one career option based upon interests.	Naviance Career Cluster Finder (students must add a Career Cluster)	9	% of students completing the Career Cluster Finder	Semester 1	2.01(1)(a) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)
	Students will be able to identify one career option based upon interests.	Naviance Interest Profiler (students must add a Career)	10	% of students completing the Interest Profiler	Semester 1	2.01(1)(a) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)
	Students will be able to understand how career options align with personality traits and work values.	Naviance Do What You Are (students must add a Career and a College)	11	% of students completing Do What You Are	Semester 1	2.01(1)(a) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)
ASCA Mindsets and Behaviors MS 2, 3, 4 LS 3, 4, 5 SMS 1, 2, 3 SS 1, 8	Students will have a plan for graduation that aligns with their individual career goal.	Participate in senior interview, meeting or seminar	12	% of students who complete AD12 SENIOR MEETING/INTERVIEW	Semester 1	2.01(1)(a) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)

**ADAMS 12 FIVE STAR SCHOOL DISTRICT HIGH SCHOOL COUNSELOR STANDARDS
CAREER DEVELOPMENT
STANDARD B**

<u>ASCA CAREER DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>	<u>ICAP STANDARD</u>
STANDARD B: Students will employ strategies to achieve future career goals with success and satisfaction.	Students explore specific post-secondary plans that align with their personal and career interest.	Naviance Career Cluster Finder	9	% of students completing Cluster Finder	Semester 1	2.01(1)(a) 2.01(1)(i) 2.02(1)(e) 2.02(1)(f)
	Students explore specific post-secondary plans that align with their personal and career interest.	Naviance Game Plan	10	% of students updating Game Plan	Semester 1	2.01(1)(a) 2.01(1)(i) 2.02(1)(e) 2.02(1)(f)
ASCA Mindsets and Behaviors MS 2, 5 LS 4, 7 SMS 4, 5 SS 2, 3, 7	Students explore specific post-secondary plans that align with their personal and career interest.	Naviance Game Plan	11	% of students updating Game Plan	Semester 1	2.01(1)(a) 2.01(1)(i) 2.02(1)(e) 2.02(1)(f)
	Students will be able to identify coursework essential to achieve their high school and career goals.	Participate in senior Interview/seminar or senior survey	12	% of students who complete AD12 SENIOR MEETING/INTERVIEW	Semester 1	2.01(1)(a) 2.01(1)(i) 2.02(1)(e) 2.02(1)(f)

ADAMS 12 FIVE STAR SCHOOL DISTRICT HIGH SCHOOL COUNSELOR STANDARDS CAREER DEVELOPMENT STANDARD C

<u>ASCA CAREER DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>	<u>ICAP STANDARD</u>
STANDARD C: Students will understand the relationship between personal qualities, education, training and the world of work.	Students will begin to explore their personal career interests as related to their post-secondary plans.	Complete Naviance Career Cluster Finder (students must add a Career Cluster)	9	% of students completing the Career Cluster Finder	Semester 1	2.01(1)(a) 2.01(1)(i) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)
	Students will continue to review their personal career interests and be able to identify one career option based upon those interests.	Complete Naviance Interest Profiler (students must add a Career)	10	% of students completing the Interest Profiler	Semester 1	2.01(1)(a) 2.01(1)(i) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)
	Students will further examine specific career options that align with their personal and career interests.	Complete the Naviance Do What You Are (students must add a Career and College)	11	% of students completing Do What You Are	Semester 1	2.01(1)(a) 2.01(1)(i) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)
ASCA Mindsets and Behaviors MS 4, 5 LS 1, 9 SMS 5, 10 SS 2, 6	Students will finalize their post-secondary plan as it relates to their personal and career goals.	Participate in senior interview/seminar, accessing Naviance, senior survey	12	% of students who complete AD12 SENIOR MEETING/INTERVIEW	Semester 1	2.01(1)(a) 2.01(1)(i) 2.01(1)(j) 2.02(1)(e) 2.02(1)(f)

**ADAMS 12 FIVE STAR SCHOOL DISTRICT HIGH SCHOOL COUNSELOR STANDARDS
SOCIAL EMOTIONAL LEARNING DEVELOPMENT
STANDARD A**

<u>ASCA SOCIAL EMOTIONAL LEARNING DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>
STANDARD A: Students will acquire the knowledge, attitudes and interpersonal skills to help them understand and respect self and others.	Students will increase awareness of effective communication skills that demonstrate respect and appreciation of self and others.	Second Step Second Step lesson Bully Prevention Bystanders – Lesson 7 Part 1 and 2	6	% of students attending presentation	Semester 1-2
	Students will increase awareness of effective self-advocacy skills that relate to problem-solving.	Second Step Second Step Lesson Empathy and Communication: Disagreeing Respectfully – Lesson 2 Part 1 and 2	7	% of students attending presentation	Semester 1-2
ASCA Mindsets and Behaviors MS 1, 2 LS 9 SMS 2, 7 SS 2, 4, 8, 9	Students will increase awareness of effective self-advocacy skills that relate to promoting healthy relationships.	Second Step Second Step Lesson Emotion Management – Lesson 9 Part 1 and 2	8	% of students attending presentation	Semester 1-2

**ADAMS 12 FIVE STAR SCHOOL DISTRICT MIDDLE SCHOOL COUNSELOR STANDARDS
SOCIAL EMOTIONAL LEARNING DEVELOPMENT
STANDARD B**

<u>ASCA SOCIAL EMOTIONAL LEARNING DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>
STANDARD B: Students will make decisions, set goals and take necessary action to achieve goals.	Students will increase their awareness of how to deal with conflict.	Discovery Program Second Step PBS/School Wide Behavior Program Available SEL curriculum	6	% of students attending presentation	Semester 1-2
ASCA Mindsets and Behaviors MS 1, 2 LS 1, 7, 9 SMS 1, 5, 6 SS 5, 8	Students will increase their awareness of how to deal with conflict.	Discovery Program Second Step PBS/School Wide Behavior Program Available SEL curriculum	7	% of students attending presentation.	Semester 1-2
	Students will increase their awareness of how to deal with conflict.	Discovery Program Second Step PBS/School Wide Behavior Program Available SEL curriculum	8	% of students attending presentation	Semester 1-2

**ADAMS 12 FIVE STAR SCHOOL DISTRICT MIDDLE SCHOOL COUNSELOR STANDARDS
SOCIAL EMOTIONAL LEARNING DEVELOPMENT
STANDARD C**

<u>ASCA SOCIAL EMOTIONAL LEARNING DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>
STANDARD C: Students will understand safety and survival skills.	Students will increase their awareness of coping skills.	Discovery Program Second Step PBS/School Wide Behavior Program Available SEL curriculum	6	% of students attending presentation	Semester 1-2
	Students will increase awareness of suicide risk and develop prevention strategies.	Signs of Suicide video and materials	7	% of students attending presentation	Semester 1-2
ASCA Mindsets and Behaviors MS 1 LS 1, 7 SMS 7, 9 SS 2, 4, 8, 9	Students will increase their awareness of coping skills.	Second Step Second Step Lesson Emotion Management – Lesson 9 Part 1 and 2	8	% of students attending presentation	Semester 1-2

**ADAMS 12 FIVE STAR SCHOOL DISTRICT HIGH SCHOOL COUNSELOR STANDARDS
SOCIAL EMOTIONAL LEARNING DEVELOPMENT
STANDARD A**

<u>ASCA SOCIAL EMOTIONAL LEARNING DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>
<p>STANDARD A: Students will acquire the knowledge, attitudes and interpersonal skills to help them understand and respect self and others.</p> <hr/> <p>ASCA Mindsets and Behaviors MS 1, 2 LS 9 SMS 2, 7 SS 2, 4, 8, 9</p>	<p>Students will increase awareness of hate crimes and learn skills to respect self and others.</p>	<p>Journey to a Hate Free Millennium</p>	<p>9-12</p>	<p>% of students attending presentation</p>	<p>Semesters 1-2 Goal – 25% of student population will receive the presentation</p>

**ADAMS 12 FIVE STAR SCHOOL DISTRICT HIGH SCHOOL COUNSELOR STANDARDS
SOCIAL EMOTIONAL LEARNING DEVELOPMENT
STANDARD B**

<u>ASCA SOCIAL EMOTIONAL LEARNING DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>
<p>STANDARD B: Students will make decisions, set goals and take necessary action to achieve goals.</p> <hr/> <p>ASCA Mindsets and Behaviors MS 1, 2 LS 1, 7, 9 SMS 1, 5, 6 SS 5, 8</p>	<p>Addressed through responsive counseling services and Closing-the-Gap model</p>		<p>9-12</p>		<p>Semesters 1-2</p>

**ADAMS 12 FIVE STAR SCHOOL DISTRICT HIGH SCHOOL COUNSELOR STANDARDS
SOCIAL EMOTIONAL LEARNING DEVELOPMENT
STANDARD C**

<u>ASCA SOCIAL EMOTIONAL LEARNING DEVELOPMENT STANDARDS:</u>	<u>S.M.A.R.T GOAL</u>	<u>MENU OF ACTIVITIES</u>	<u>GRADE LEVEL</u>	<u>DATA COLLECTION</u>	<u>TIME FRAME</u>
<p>STANDARD C: Students will understand safety and survival skills.</p> <hr/> <p>ASCA Mindsets and Behaviors MS 1 LS 1, 7 SMS 7, 9 SS 2, 4, 8, 9</p>	<p>Students will increase awareness of suicide risk and develop prevention strategies.</p>	<p>Signs of Suicide video and materials</p>	<p>9-12</p>	<p>% of students attending presentation</p>	<p>Semester 1-2 Goal – 25% of student population will receive the presentation</p>

**ADAMS 12 FIVE STAR SCHOOLS
MIDDLE SCHOOL COUNSELING CURRICULUM**

CURRICULUM/ASCA TASKS

Key Information:

- o Task to be completed – Data collection – Lesson template

6TH GRADE

- Academic
 - o Organization and Time Management Lesson – attendance data (must manually mark off task in Naviance) or Naviance survey – AD12 6TH ORGANIZATION
 - o Elementary to Middle School Transition Lesson – Naviance task data (survey) – AD12 6TH TRANSITION
 - o Letter to yourself in 10 years lesson – Naviance task data (survey) – AD12 6TH LETTER TO SLEF
- Career
 - o Naviance log on and tutorial lesson – Naviance task data (survey) – AD12 6TH LOG ON
- Social Emotional
 - o Second Step SEL Lesson – attendance data – SECOND STEP – BULLY PREVENTNION BYSTANDERS: LESSON 7 PART 1 AND 2

7TH GRADE

- Academic
 - o Goal Lesson – Naviance task data (survey) - AD12 7TH GOAL
 - o StrengthsExplorer – Connected to StrengthsExplorer – AD12 7TH STRENGTHSEXPLORER
 - o Grad Requirement lesson – Naviance task data (survey) - AD12 7TH HIGH SCHOOL READINESS
- Career
 - o StrengthsExplorer – Connected to StrengthsExplorer – AD12 7TH STRENGTHSEXPLORER
 - o Career exploration – Connected to StrengthsExplorer - AD12 7TH STRENGTHSEXPLORER
- Personal/Social
 - o SOS – attendance data – AD12 MS SOS
 - o Second Step SEL Lesson – attendance data – SECOND STEP – EMPATHY AND COMMUNICATION: DISAGREEING RESPECTFULLY: LESSON 2 PART 1 AND 2

8TH GRADE

- Academic
 - Career research lesson – Naviance task data (survey) – AD 12 8TH CAREER RESEARCH
 - Grad Requirement lesson – Naviance task data (survey) - AD12 8TH HIGH SCHOOL READINESS
 - Resource lesson – Connected to Course Planner – AD12 8TH COURSE PLANNER
 - 4 Year Plan – Connected to Course Planner – AD12 8TH COURSE PLANNER
- Career
 - Career research lesson – Naviance task data (survey) – AD12 8TH CAREER RESEARCH
 - Career exploration – Naviance task data (survey) - AD12 8TH CAREER RESEARCH
- Personal/Social
 - Second Step SEL Lesson – attendance data – SECOND STEP – EMOTION MANAGEMENT: LESSON 9 PART 1 AND 2

TENTATIVE MIDDLE SCHOOL TIMELINE

GRADE LEVEL	FALL	SPRING
6	<ul style="list-style-type: none"> ● Organization and Time Management Lesson ● Transition Lesson ● Naviance Log on and Tutorial ● SEL Lesson 	<ul style="list-style-type: none"> ● Naviance Log on and Tutorial ● Letter to Self in 10 years ● Second Step Lesson
7	<ul style="list-style-type: none"> ● Academic Goal Lesson ● StrengthsExplorer ● Career Exploration ● SOS ● SEL Lesson 	<ul style="list-style-type: none"> ● Grad Requirement Lesson ● SOS ● Second Step Lesson
8	<ul style="list-style-type: none"> ● Career Research Lesson ● Career Exploration ● SEL Lesson 	<ul style="list-style-type: none"> ● Grad Requirement and Resource Lesson ● 4 Year Plan ● Second Step Lesson

**ADAMS 12 FIVE STAR SCHOOLS
HIGH SCHOOL COUNSELING CURRICULUM**

NAVIANCE/ASCA TASKS

9TH GRADE

- Academic
 - Refresher resource Lesson – Naviance task data (survey) – AD12 9TH TRANSITION
 - Transition Lesson – Must mark off manually from students or staff – AD12 TRANSITION LESSON
 - Grad Requirement Lesson – Must mark off manually from students or staff – AD12 GRAD REQUIREMENT
 - 4-Year Plan – connected to Course Planner – AD12 HS COURSE PLANNER
- Career
 - Career Cluster Finder – Connected to Cluster Finder – AD12 9TH CLUSTER FINDER
- Personal/Social
 - JOURNEY – AD12 HS JOURNEY
 - SOS – AD12 HS SOS

10TH GRADE

- Academic
 - Resource Lesson – Naviance task data (survey) – AD12 HS RESOURCE LESSON
 - Resume – Connected to the Resume Builder – AD12 HS RESUME
 - Grad Requirement Lesson – Must mark off manually from students or staff – AD12 GRAD REQUIREMENT
 - 4-Year Plan – connected to Course Planner – AD12 HS COURSE PLANNER
- Career
 - Interest Profiler – Connected to Interest Profiler – AD12 10TH INTEREST PROFILER
 - Game Plan – Connected to Game Plan – AD12 HS GAME PLAN
- Personal/Social
 - JOURNEY – AD12 HS JOURNEY
 - SOS – AD12 HS SOS

11TH GRADE

- Academic
 - Resource Lesson – Naviance task data (survey) – AD12 HS RESOURCE LESSON
 - Resume – Connected to the Resume Builder – AD12 HS RESUME
 - Grad Requirement Lesson – Must mark off manually from students or staff – AD12 GRAD REQUIREMENT
 - 4-Year Plan – connected to Course Planner – AD12 HS COURSE PLANNER
- Career
 - Do What You Are – Connected to Do What You Are – AD12 11TH DO WHAT YOU ARE
 - Game Plan – Connected to Game Plan – AD12 HS GAME PLAN
- Personal/Social
 - JOURNEY – AD12 HS JOURNEY
 - SOS – AD12 HS SOS

12TH GRADE

- Academic
 - Senior Meeting/Interview – Naviance task data (survey)
 - Graduation Plan – Grad Plan Document MUST be Uploaded into Naviance – AD12 GRADUATION PLAN
 - Financial Aid Lesson – Naviance task data (survey) – AD12 FINANCIAL AID
- Career
 - Senior Exit Survey – Naviance task data (survey) – AD12 SENIOR EXIT
- Personal/Social
 - JOURNEY – AD12 HS JOURNEY
 - SOS – AD12 HS SOS

TENTATIVE HIGH SCHOOL TIMELINE

GRADE LEVEL	FALL	SPRING
9	<ul style="list-style-type: none"> ● Transition Lesson ● Refresher Resource Lesson ● Career Cluster Finder ● Journey ● SOS 	<ul style="list-style-type: none"> ● Grad Req Lesson ● 4-Year Plan ● Journey ● SOS
10	<ul style="list-style-type: none"> ● Resource Lesson ● Resume ● Interest Profiler ● Game Plan ● Journey ● SOS 	<ul style="list-style-type: none"> ● Grad Req Lesson ● 4-Year Plan ● Journey ● SOS
11	<ul style="list-style-type: none"> ● Resource Lesson ● Resume ● Do What You Are ● Game Plan ● Journey ● SOS 	<ul style="list-style-type: none"> ● Grad Req Lesson ● 4-Year Plan ● Journey ● SOS
12	<ul style="list-style-type: none"> ● Senior Meeting ● Graduation Plan ● Financial Aid Lesson ● Journey ● SOS 	<ul style="list-style-type: none"> ● Senior Exit Survey ● Journey ● SOS